



Application form

(7 pages)
11/2023

Photo

International Joint Master of Science (M.Sc.) Regional Development Planning and Management

TU Dortmund University, Department of Spatial Planning, SPRING Programme, 44221 Dortmund Germany

Kwame Nkrumah University
of Science and Technology
Department of Planning
The Director of the SPRING
Programme
Kumasi, Ghana

University of the Philippines
School of Urban and
Regional Planning
The Director of Graduate
Studies
Diliman, Quezon City 1101
Philippines

Ardhi University
School of Spatial Planning
and Social Sciences
The Coordinator of the
SPRING Programme
P.O.Box 35176
Dar es Salaam, Tanzania

Universidade Federale do ABC
Center for Engineering,
Modeling and Applied Social
Sciences
Santo André- São Paulo, Brazil

Universidad Austral de
Chile Facultad de Ciencias
Economicas y
Administrativas
Valdivia, Chile

1. Personal data

Academic Year of intake e.g. 2024/25

Family name

First name

Sex male () female () diverse ()

Date of birth

Place of birth

Nationality

Marital status single () married ()

No. of children

2. Address data

Mailing Address

(Please indicate here your address where you can receive original documents any time by post)

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Phone (landline / mobile)

E-mail

3. Preferred university for the second year

(Please indicate your two preferred choices for the second year with a "1." (first choice) and a "2." (second choice). Before deciding, carefully check the profiles of our partnering universities. Be aware that the second year choice for UACH in Chile is not available for DAAD scholarship holders and language of instruction is Spanish)

- () Kwame Nkrumah University of Science and Technology (KNUST), Ghana.
- () University of the Philippines (UP), Philippines.
- () Ardhi University (ARU), Tanzania.
- () Federal University of ABC (UFABC), Brazil.
- () Universidad Austral de Chile (UACH), Chile. *(not for DAAD scholarship holders; in Spanish)*

4. Which SPRING target group do you belong to?

- () At least 4 years planning related professional experience.
- () At least 2 years planning related professional experience.
- () Less than 2 years planning related professional experience.

5. Academic record

Pre-University Qualifications

Certificate Date Place of issue

University qualification(s)

	Highest university degree lowest university degree			
Degree(s)*				
Subject				
Final grade**				
University				
Date of award				

*Degree: e.g. B.A., B.Sc., B., M.Sc., MBA, MA, PhD, Diploma, Adv. Dipl.
 **Final grade: e.g. 1st class, A, distinction; 2nd class upper B+; 2nd class lower, B-; 3rd class, C, pass

6. Knowledge of English language

This is an admission requirement for everybody except for candidates whose mother tongue is English. (Please enclose copy of results or registration notice.)

- TOEFL iBT score of minimum 95 (Please have your certificate sent to the institutional code 8523)
- IELTS score of minimum 6.5
- My mother tongue is English
- Registered for English test or not yet received results. If yes, which test:

7. Employment

In which way does your employer support your application?
 (enclose confirmation)

- My study will be fully sponsored by my employer.
- I am nominated for the study by my employer (including full payment of salary during study and job guarantee).
- I take an official study leave with job guarantee.
- Employer supports my application.
- Others.....

9. Funding

Please note: Admission to the programme **does not include** the award of a scholarship. Therefore, applicants have to seek financial aid from their own countries, employer or from other sources. Qualified candidates who apply for such an '**external scholarship**' will be supported by the SPRING-programme. However, the initiative for the scholarship application has to come from the applicant.

Private sponsors (family, husband) or the study with private means is accepted under the condition that sufficient financial means can be proved before final admission.

The **German Academic Exchange Service (DAAD)** awards a strictly limited number of German scholarships to applicants from developing countries on a highly competitive basis. DAAD only provides scholarships, if you have not graduated from university more than 6 years ago.

- () **External scholarship**
- Sponsor details
- () Applied
- () Scholarship already awarded (enclose confirmation)

() **Self-financed**

() **I want to apply for a DAAD / SPRING – scholarship
(For students from developing countries only)**

The DAAD scholarship application can be downloaded from the DAAD homepage (<http://www.daad.de/>) or the SPRING homepage.

10. Additional questions

For International Students only

If yes, enclose confirmation

- Are you already living in Germany? Yes () No ()
- Have you been granted asylum in Germany? Yes () No ()
- Are you a refugee? Yes () No ()
- Are your parents foreigners living in Germany? Yes () No ()
- Do you speak the German language? Yes () No ()
- Are you applying to the SPRING programme for the first time? If no: In which year was your last application? Yes () No ()

11. How did you find out about SPRING?

From whom or through which institution/media have you learnt about the SPRING Programme?

Online

SPRING homepage
 AGEF homepage
 DAAD homepage
 Homepage of the German Embassy
 Masterportal. If yes, which one:
 Social Media. If yes, which one:
 Other:

Offline

Recommendation from friends or colleagues
 Recommendation from SPRING alumni
 SPRING Flyer. If yes, where did you get it from:
 On an event/ fair for studies or a master abroad. If yes, which one and where took it place:
 Other:

12. Enclosure

Applications can only be processed if the following documents are included :

1. Curriculum Vitae (typed, signed and dated Europass format: www.europass.cedefop.europa.eu/en)
2. Original or officially notarized copy of University certificate
3. Original or officially notarized copy of University issued official Transcript of courses and grades including a description of the grading system
4. Copy of two relevant letters of recommendation (professional and academic) with signature of the writer
5. Original or officially notarized copy of proof of English proficiency: TOEFL, IELTS
6. Copy of A-level or high school certificate
7. DAAD application form (if DAAD scholarship is desired) and required documents

Translations and Notaries:

All translations (into English) and notarizations of documents must be made by a certified translator or notary, respectively. For translations, a notarized copy of the original document must be attached to the official translation.

13. Further information

- Documents cannot be returned. You should therefore send no originals of your transcripts and certificates but notarized copies.
- Late arriving or incomplete applications will not be considered.
- All applicants will be informed about the final result of admission subsequent to the respective admission committee's meeting.

Deadlines

- The deadline for application is the **1st of October** to start the course the following year.
- Applicants from **Philippines, Ghana, Tanzania, Brazil** and **Chile** must direct their applications respectively to UP-SURP / Philippines, KNUST / Ghana, ARU / Tanzania, UFABC / Brazil and UACH / Chile (Deadline: 15th of September).
- For **applicants with own funds or confirmed scholarships** the deadline for application is 1st of May to start in September of the same year.
- DAAD scholarship students start with a German language class in August.
- The SPRING Programme starts at the beginning of October each year.
- For **Chinese, Vietnamese & Indian** applicants: TU Dortmund University only accepts applications, if the complete application package with school certificates also contains the original certificate by the Akademische Prüfstelle (APS) of the German Embassy in Beijing for Chinese, Hanoi for Vietnamese applicants and New Delhi for Indian applicants.

I hereby declare that I have answered all questions correctly and to the best of my knowledge. The required documents are enclosed. I am aware that any careless or incorrect answers may lead to the exclusion from the application procedure and - if discovered subsequent to admission at SPRING - to exclusion from the course.

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Place

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Date

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Signature

**Send original signed sheets via e-mail to application.spring@tu-dortmund.de
or via regular mail to:**

<p><u>Via regular postal delivery:</u></p> <p>Technische Universitaet Dortmund Referat Internationales Emil-Figge Str. 61 44227 Dortmund Germany</p>	<p><u>Via express courier, e.g. DHL, fedex, etc.</u></p> <p>Technische Universitaet Dortmund Referat Internationales 2. OG, Raum 214b Attn.: Sonja Breholtz Emil-Figge-Str. 61 44227 Dortmund Germany</p>
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